



दिल्ली सरकार

कार्यालय प्रमुख अभियंता, लो0नि0वि0,
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दिनांक: 26.10.2018

विषय :- Minutes of Weekly Review Meeting on 22.10.2018.

The Weekly review meeting was held on 22.10.2018 under the Chairmanship of E-in-C, PWD on regarding various issues of PWD. Following were present in the meeting:

1. Shri Veer Sain, CE (South)M, PWD, GNCTD.
2. Sh. Manu Amitabh, CPM (Housing), PWD, GNCTD
3. Shri Sanjeev Rastogi, Director (Works & Estt.), PWD, GNCTD.
4. Shri Mathura Prashad, SE, (North-West)M, PWD, GNCTD.
5. Shri Pradeep Gupta, PM (Health Projects) PWD, GNCTD.
6. Shri Mukesh Kumar, Superintending Engineer (C&ND), PWD, GNCTD.
7. Shri Ravi Kant, Superintending Engineer (Projects), PWD, GNCTD.
8. Shri GP Bansal, PM (F-4 & 5), PWD, GNCTD.
9. Shri Manoj Kumar Tyagi, Director (Hort.), PWD, GNCTD
10. Shri V.K. Singh, PM (Flyover-1), PWD, GNCTD.
11. Shri R.R. Meena, PM (CCTV), PWD, GNCTD.
12. Shri S S Bhatia, Dy. Director (Monitoring), O/o E-in-C, PWD, GNCTD.
13. Shri Ajay Richharia, Dy. Director (Works), O/o E-in-C, PWD, GNCTD
14. Shri CP Sharma, Dy. Director (M-II), O/o E-in-C, PWD, GNCTD
15. Shri Virender Kumar, Dy. Director (Estb.), O/o E-in-C, PWD, GNCTD
16. Sh. Raj Pal, Assistant Engineer (M) (North)M, PWD, GNCTD

The Engineer-in-Chief, PWD welcomed PWD officers in this meeting. Following issues were discussed and deliberated:-

1. **Grievance Redressal** : E-in-C pointed out that grievances pending for more than one month under various online portals like PGMS, LG Listen Post, CPGRAM & WIMS need to be monitored at zonal level and their disposal need to be ensured. It was directed that weekly monitoring of the complaints need to be done by way of preparing a list of complaints added during the week, complaints disposed during the same period (segregating the new and old complaints), net disposal and pendency remaining during the week. This mechanism should be adopted for effective monitoring and timely disposal of the grievances. The CEs/CPMs/PMs/SEs should review these cases at personal level and monitor the number of weekly grievances added/cleared under these portals so as to have a clear status of grievances being disposed by field units. Necessary directions in this regard need to be issued to the field units. Status be informed during next review meeting.

(Action: All CEs/ CPMs/PMs/SEs/EEs)

2. **Disposal of online RTI Applications:** In this case also, E-in-C pointed out that pendency under RTI online portal need to be removed at the earliest and further directed by E-in-C that all CEs/ CPMs/PMs/SEs should instruct respective PIOs/FAAs to ensure the disposal of pending RTI/Appeals at the earliest without any further delay.

(Action: All CEs/ CPMs/PMs/SEs/EEs)

3. **Updation of online e-litigation cases:** The Director (E&W) pointed out that still no headway has been achieved in identifying the details of pending court cases on e-Litigation portal. It was brought out that some of these cases may be directly being dealt by concerned divisions and accordingly necessary directions to various divisions need to be issued by zonal/circle offices for ensuring their updation on the portal.

It was decided that all CEs/ CPMs/PMs/SEs should instruct respective Divisions to ensure that these court cases are identified and their status updated on e-litigation portal within two weeks and submit status report in the matter to E-in-C office immediately thereafter.

(Action: All CEs/ CPMs/PMs/SEs/EEs)

4. **Updation of PWD Website/Mobile App:** It was inform by Dy. Director (M-I) that a training session was arranged for EE level officers on 17.10.2018. A list of 33 officers was circulated for attending the training out of which only 21 nos. attended the session. The E-in-C, PWD directed that participation in the same should be ensured by respective controlling officers and non participation should be avoided and should only be with recorded reasons. It was further directed that a review session should be held thereafter to ascertain the implementation directions in the matter.

The E-in-C also directed that the details pertaining to Infrastructure Projects, Mohalla Clinics, Schools etc. should be updated and uploaded on website so that the latest information is made available to E-in-C office as and when required.

(Action: All CEs/ CPMs/PMs/SEs/EEs)

5. **Revised Estimate 18-19/Budget Estimate 19-20:** Revised Estimate 2018-19 and Budget Estimate 2019-20 has already been sent to Finance Department, GNCTD on dated 12.10.2018.

It should be reviewed on ground basis and should be finalized with reasons if not finalized till date.

(Action: All CEs/ CPMs/PMs/SEs)

6. **Review of Expenditure:** It was brought out by E-in-C, PWD that while seeking funds for the works pertaining to Infrastructure, Health and Education, it should be ensured that activities like calling/award of tenders is taken up simultaneously.

The agencies doing these works should also be asked to expedite the progress wherever found lagging. All CEs/CPMs should monitor and review the progress/expenditure of works.

(Action: All CEs/ CPMs/PMs/SEs/EEs)

7. **Review of Performance under FR 56(J):** It was pointed out by Director (E&W) that the Periodical Review under FR 56(J) for various level officers is still pending in most of the

zones. The screening is to be done at the level of CE/SEs and outcome sent to the concerned ADG, CPWD.

E-in-C, PWD directed that the CEs/CPMs/SEs/PMs should review these cases at personal level and ensure timely action.

(Action: Pr. CE (M/P), All CEs/ CPMs/PMs/SEs)

8. **Installation of GPS on Govt. Vehicles:** The E-in-C, PWD pointed out that compliance of the directions issued in the matter may be done without any further delay.

(Action: All Concerned)

9. **Replacement of Street-lights with LED Lights:** The E-in-C, PWD pointed out that although action in the matter is being taken by PM (CCTV & Street Light) but it has been observed that maintenance unit are doing the replacement work at division level at some places. This practice needs to be stopped henceforth and asked CEs/SEs to ensure the same.

(Action: All CEs (M)/ SEs/EEs (Elect.)

10. **Observance of Maintenance Week:**

E-in-C, directed that as the observance of Maintenance in PWD has been initiated from today, the activities planned for the same may be taken up and details of such activities should be uploaded on PWD website after 1-2 days on regular basis. The banners should also be in place wherever required.

(Action: All concerned)

11. **Training and Capacity Building for PWD Staff:**

E-in-C, directed that Training and Capacity Building for PWD Staff should be given the priority and the CEs/CPMs may also forward their proposals regarding imparting of training to various officers on the relevant topics as deemed suitable.

He further brought out that matters pertaining to Road Safety should also be made part of the training calendar and the details regarding the same should be intimated to Dy. Commissioner (Road Safety) by SE (Project) who is also the Nodal Officer in the matter. He also pointed out that training for officers doing the maintenance roads have been planned on 27.10.2018, details of which have already been forwarded.

(Action: All CEs/CPMs)

12. **Issues pertaining to P.K. Tripathi Committee:** The E-in-C pointed out that the compiled report is yet to be submitted to the committee and asked concerned CEs/SEs to ensure that details sought by Shri P K Tripathi pertaining to the issues related to drainage are made available to SE (South West), who is compiling the report.

(Action: CE (East, North & South)M/ SEs/EEs (Civil)

13. **IIT Training Schedule:** The E-in-C directed the respective SE's to prepare a circle wise list which should be compiled and forwarded by SE (South West)M for necessary action if not already done.

(Action: All SEs/EEs (Civil-M)

14. **Updation of Data on GSDL Portal:** The CEs of Road Maintenance Zones were asked to ensure that the data pertaining to roads i/c Right of Way (RoW) is updated at the earliest as the matter has already been delayed.

(Action: CE (East, North & South)M/ SEs/EEs (Civil)

15. **Appointment of Link Officers for Assembly Constituencies under various MLAs :**

The E-in-C, PWD directed that the process of appointing of link officers for interacting with MLAs in respective Assembly Constituencies is completed immediately and list is prepared and circulated by various zone.

Details be furnished to Pr. CE (M) & E-in-C office for record.

(Action: All concerned)

16. **Observance of Vigilance Week:** It was intimated by E-in-C, PWD that Vigilance awareness week is to be observed from 29th October to 3rd November 2018 as per the schedule received from O/o JS & CVO, CPWD and meeting has been scheduled with JS & CVO, CPWD at 11.30 am on 29.10.2018. Other activities have also been planned during the week, the details of which have already been circulated separately.

(Action: All concerned)

17. **Cases pertaining to Revision of Pension:** It was intimated by E-in-C, PWD that a number of instances have been brought to his knowledge regarding pending cases of revision of pension of retired employees. He asked all CEs/CPMs/PMs/SEs to prepare a list of all such cases and the same should be uploaded on PWD website and action regarding the same should be taken on urgent priority.

(Action: All concerned)

Next meeting shall be held on 29.10.2018 at 10:00 AM.

This issues with the approval of E-in-C, PWD, GNCTD.

(संजीव रसोईगी)

निदेशक (कार्य एवं स्था0)

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:-

1. प्रधान मुख्य अभियंता (अनुरक्षण) लो.नि.वि., एम.एस.ओ. भवन, नई दिल्ली-110002।
2. प्रधान मुख्य अभियंता (परियोजना) लो.नि.वि., एम.एस.ओ. भवन, नई दिल्ली-110002।
3. मुख्य अभियंता(उत्तर), लो.नि.वि, 5वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
4. मुख्य अभियंता(दक्षिण), लो.नि.वि, 7वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
5. मुख्य अभियंता(पूर्व), लो.नि.वि, तीसरा तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
6. मुख्य अभियंता (स्वास्थ्य)अनुरक्षण, लो.नि.वि,दूसरा तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
7. मुख्य परियोजना प्रबंधक(शिक्षा)अनुरक्षण, लो.नि.वि,पहला तल,एम.एस.ओ. भवन,इंद्रप्रस्थ संपदा, नई दिल्ली।
8. मुख्य परियोजना प्रबंधक(एफ-1),लो.नि.वि, मुकरबा चौक, जी.टी करनाल रोड़, दिल्ली-33।
9. मुख्य परियोजना प्रबंधक(एफ-2), लो.नि.वि, सरायं काले खां, रिंग रोड़, दिल्ली-13।
10. मुख्य परियोजना प्रबंधक(एफ-5), लो.नि.वि, भैरों रोड़, टी जंकशन, प्रगति पावर स्टेशन, नई दिल्ली।
11. मुख्य परियोजना प्रबंधक(स्वास्थ्य),लोनिवि, 6वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
12. मुख्य परियोजना प्रबंधक(आवास),लो.नि.वि, 13वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
13. मुख्य परियोजना प्रबंधक(शिक्षा),परियोजना, लोनिवि, दूसरा तलएम.एस.ओ. भवन,,नई दिल्ली।
14. मुख्य परियोजना प्रबंधक(सीसीटीवी),लोनिवि,11वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
15. मुख्य परियोजना प्रबंधक(अन्य परियोजनाए),लो.नि.वि, 13वां तल एम.एस.ओ. भवन, नई दिल्ली।
16. निदेशक (उद्यान), लो.नि.वि, 11वां तल एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।

निदेशक (कार्य एवं स्था0)